

**MINUTES OF CITY OF LAS VEGAS CITY COUNCIL WORK SESSION HELD ON
WEDNESDAY, AUGUST 9, 2017 IN THE CITY COUNCIL CHAMBERS**

MAYOR: Tonita Gurulé-Girón

COUNCILORS: Barbara A. Casey
David L. Romero
David A. Ulibarri, Jr.
Vincent Howell

ALSO PRESENT: Richard Trujillo, City Manager
Casandra Fresquez, City Clerk
Corinna Laszlo-Henry, City Attorney
Juan Montano, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Ulibarri, Jr. asked for a moment of silence to give thanks for the safety of Las Vegas and the surrounding areas at the time of the terrible hail storm that recently occurred.

APPROVAL OF AGENDA

Councilor Casey made a motion to approve the agenda as is. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.

Yes

David L. Romero

Yes

Barbara A. Casey

Yes

Vincent Howell

Yes

City Clerk Fresquez re-read the motion and advised the motion carried.

PUBLIC INPUT

City Manager Trujillo advised that no one signed up for Public Input.

DISCUSSION ITEMS

1. Award request for proposals #2018-2 for engineering services for dams and reservoirs to AECOM and enter into agreement.

Utilities Director Maria Gilvarry advised that the City of Las Vegas Utilities department went out for sealed proposals for engineering services for dams and reservoirs. The Bradner and Peterson Reservoirs along with the diversion dam must be maintained to ensure water supply for the City of Las Vegas. This RFP will allow for engineering services to ensure maintenance to the dams and reservoirs as needed. Utilities Director Gilvarry informed that the project was currently under way although had to be put on hold due to the engineer's contract expiring on June 30th and advised there were three proposals, with two qualifying and with AECOM ranking higher.

Councilor Casey asked for clarification regarding URS and AECOM companies.

Utilities Director Gilvarry explained that URS was bought by AECOM and was the parent company.

Councilor Casey had concerns regarding the compensation of the engineering services and asked where funding would come from for dams and reservoirs.

Utilities Director Gilvarry informed that the engineer would not be compensated unless work was done and that Legislative appropriations were the funding source for both engineering services and construction. Utilities Director Gilvarry advised that they had already encumbered for engineering services out of the tobacco funds in which the engineering service for construction was about 1.5 million which had already been reviewed and approved by the State Engineer in the prior

contract. Utilities Director Gilvarry advised they had received pre-qualifications from three contractors who were qualified to bid on this project, with all three giving schedules which were well within the project time frame.

Councilor Howell had questions on the evaluation sheet regarding past record, performance and familiarity of the proposer.

Utilities Director Gilvarry explained that past record and performance pertained to the projects that were provided by the engineer in their proposal and added that they look at performance and history to determine their record of performance. Utilities Director Gilvarry advised that AECOM had worked with the City before and were familiar with the current projects being worked on.

Councilor Ulibarri, Jr. asked who took part in the bid evaluations.

Utilities Director Gilvarry advised that normally she was part of the evaluations along with Utilities Project Manager, Water Treatment Manager and Water Distribution Manager although stated that she was not able to be part of this evaluation.

Councilor Howell asked when they would begin construction on the project.

Utilities Director Gilvarry advised that they would put out the bid in September or October and had already put out a pre-qualification bid (RFQ) to qualify contractors who have done similar work and had three contractors who qualified.

Utilities Director Gilvarry advised that she would get back to Council with all three names of the qualified contractors.

Mayor Gurulé-Girón asked if the qualifying contractors were local.

Utilities Director Gilvarry informed that one was from Colorado and two were from Albuquerque, New Mexico.

Mayor Gurulé-Girón asked Utilities Director Gilvarry if they used the State Statute on responsive bidding and stated that as long as they were responsive bidders, they had to be treated fairly.

Utilities Director Gilvarry stated that they were treated fairly and they were treated based on what they submitted in their packages which were reviewed, ranked and rated.

The Governing Body agreed to place the item as a consent agenda item.

EXECUTIVE SESSION

Councilor Howell made a motion to go in to Executive Session to discuss personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and also matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Romero seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Howell made a motion to reconvene in to Regular Session and advised that no votes were taken and only discussion took place regarding personnel matters and pending litigation. Councilor Casey and Councilor Romero seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Vincent Howell	Yes
Barbara A. Casey	Yes	David L. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Howell asked City Manager Trujillo what his plan of action was to the community members concerns regarding the recent weather conditions.

Mayor Gurulé-Girón asked City Manager Trujillo to reference the Office of Emergency Management Plan (OEM) which was consistent with what the City has done to adopt their own plan.

City Manager Trujillo advised that he had been in collaboration with Leo Maestas from OEM working on the State of Emergency policies and procedures and also working on improving communication with OEM. City Manager Trujillo advised that they wanted to establish a “one-call” area where anyone could call to report flooding.

City Manager Trujillo reported that he had met with the County Manager Martinez and County Public Works Director Madrid to put together a plan on how the areas of flooding would be addressed. City Manager Trujillo advised that County Manager Martinez approved a semi-load of sandbags to be delivered to the City of Las Vegas Public Works Department and stated that over 650 sandbags had been given out to the community assessing the areas when more than 20 bags were requested and added that he would be making Public Service Announcements regarding the availability of the sand bags.

City Manager Trujillo informed that there were City crews working on clearing main drainages off of 8th Street, Cinder Road and other areas in town.

Discussion took place of areas in the City that are being affected from flooding.

City Manager Trujillo took the opportunity to inform Council that Carlos Crespín of Crespín Paving donated the sand used to fill the sandbags and wanted to thank him and would be sending him a letter to show our appreciation.

Brief discussion took place in regards to Code Enforcement addressing issues of hazardous vacant homes on 410 Diego and Palo Verde Street.

Mayor Gurulé-Girón asked how many departments were involved in preparing sand bags and asked City Manager Trujillo to follow up with Fire Chief Montoya regarding the discussion they had in relation to the emergency alarm.

City Manager Trujillo advised that there were about four departments involved and stated that the County helped as well.

Mayor Gurulé-Girón informed Council that there was a questionnaire being sent out by RPC Consulting and was optional and stated if there were any questions, to call City Manager Trujillo or Finance Director Gallegos.

Councilor Howell asked where would the community pick up sandbags.

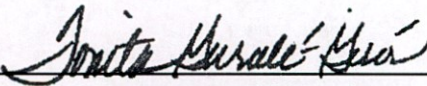
City Manager Trujillo advised they could pick up sandbags at the Public Works Department or in some cases they would be delivered by staff in order to assess the situation and the contact person would be Rebecca Martinez.

ADJOURN

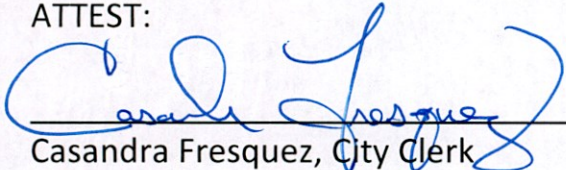
Councilor Casey made a motion to adjourn. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David L. Romero	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:


Casandra Fresquez, City Clerk